

GOVERNMENT MEDICAL COLLEGE ANANTNAG, J&K

(Camp Office: MMABM Associated Hospital, Janglat Mandi, Anantnag Kashmir)

Advertisement Notice No.12 GMCA of 2021

Dated: 18.05.2021

Subject: Engagement of manpower for COVID-19 under emergency response and health system preparedness package (ECRP).

Reference: No.SHS/NHM/J&K/1190-94 dated 27.04.2021.

No.SHS/NHM/J&K/1905-16 dated 10.05.2021.

Online Application forms are invited from the eligible candidates for engagement of Data Entry Operator and Helper on need basis under Emergency Response and Health System preparedness Package (ECRP) at Associated Hospital, GMC Anantnag initially for a period of three months extendable upto 6 months subject to good performance, conduct of the candidate and continuity of ECRP.

Nomenclature	No. of Posts	Monthly Remuneration	Eligibility Criteria	Selection Criteria
Data Entry Operator	05	Rs.10,500/-	Graduation with one year Diploma in Computer. Age upto: 45 years	I. Graduation = 40 points II. Diploma in computer = 40 points III. Viva Voce= 20 Points Total= 100 points Note: Item I,II on pro-rata basis.
Helper	04	Rs.6750/-	Minimum Matric and Maximum upto 12 th . Age: upto 45 years.	i. Matric = 40 points ii. 12 th = 40 points iii. Viva Voce= 20 Points Total= 100 points Note: Item I,II on pro-rata basis.

Terms & Conditions:

1. The consolidated Honorarium per month is inclusive of all allowances and benefits.
2. The selection of candidate for each post shall be as per the criteria conveyed by State Health Society, NHM vide its letter No.SHS/NHM/J&K/1190-94 dated 27.04.2021 &No.SHS/NHM/J&K/1905-16 dated 10.05.2021.
3. All engagements shall be on need basis purely for the period of (03) months extendable if necessary and are non-transferable.
4. The selected candidate shall have to submit an affidavit to the effect that he/she shall not claim for any regular appointment/ extension in the department.
5. Shortlisted candidates shall be called for viva voca on the ratio of 1:5 and the final selection list shall be based on the performance of applicants as per the selection criteria.

Instructions for submitting online applications

6. Interested candidates can apply online at the link **www.gmcanantnag.net** within 07 days from the publication of this Advertisement in local News papers .
7. Click Recruitment from the menubar, click Data Entry Operator and Helpers.
8. Fill in your personal, address, experience and qualification details carefully.
9. Documents to be uploaded with application form.
 - I. Essential qualification certificate**
 - II. Marks Certificate of Essential qualification**
 - III. D.O.B Certificate**
 - IV. Domicile Certificate**
 - V. Matric Marks Sheet**
 - VI. 10+2 (Marks Sheet)**
 - VII. Registration Certificate.**
10. Submit the application form, along with uploading of documents.
11. After successful completion of the application you will receive an email and you will be able to get the print out of your filled form.
1. Application form once submitted successfully will not be editable. Candidate will be solely responsible for all the information submitted by him/her. In case of any information is found incorrect/deficient/incoherent at any stage, the application form shall be summarily rejected and such candidate will be debarred from all the future engagements.
2. The list of eligible candidates shall be uploaded on this portal only, who shall have to undergo for Viva.

Sd/-
(Prof. Shaukat A. Jeelani)
Principal/Dean
Government Medical College
Anantnag.

No.GMCA:Estt:2021/-6402-10

Dated: 18.05.2021

Copy to:

1. Financial Commissioner, Health and Medical Education Department, (J&K) Civil Secretariat Jammu for information.
2. Director Coordination New Medical Colleges (J&K), Civil Secretariat Jammu.
3. Mission Director (NHM), J&K Jammu for information.
4. Joint Director Information Srinagar with the request to publish the order in the leading daily newspapers from Srinagar Kashmir.
5. Medical Superintendent, Associated(MMABM) Hospital, GMC Anantnag
6. Chief Accounts Officer, GMC Anantnag for information & n/a.
7. Dy.Medical Superintendent, Associated MCCH Hospital, GMC Anantnag
8. Incharge Website for uploading on official website.
9. Office Record file.